

UNITED STATES DISTRICT COURT

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MIDDLE

District of

TENNESSEE

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BRENDA TIBBS

**SUMMONS IN A CIVIL ACTION**

V.

WINDSOR MANAGEMENT SERVICES, INC.

CASE NUMBER:

TO: (Name and address of Defendant)

Windsor Management Services, Inc.  
c/o Kevin D. Norwood, Registered Agent  
1222 16th Avenue South, Ste. 10  
Nashville, TN 37212

**YOU ARE HEREBY SUMMONED** and required to serve on PLAINTIFF'S ATTORNEY (name and address)

Joe P. Leniski, Jr.  
Branstetter, Stranch & Jennings, PLLC  
227 Second Avenue North, 4th Floor  
Nashville, TN 37201-1631  
(615) 254-8801

an answer to the complaint which is served on you with this summons, within 20 days after service of this summons on you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint. Any answer that you serve on the parties to this action must be filed with the Clerk of this Court within a reasonable period of time after service.

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KEITH THROCKMORTON

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CLERK

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DATE

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(By) DEPUTY CLERK

<b>RETURN OF SERVICE</b>		
Service of the Summons and complaint was made by me <sup>(1)</sup>	DATE	
NAME OF SERVER ( <i>PRINT</i> )	TITLE	
<i>Check one box below to indicate appropriate method of service</i>		
<input type="checkbox"/> Served personally upon the defendant. Place where served:  <input type="checkbox"/> Left copies thereof at the defendant's dwelling house or usual place of abode with a person of suitable age and discretion then residing therein. Name of person with whom the summons and complaint were left: <input type="checkbox"/> Returned unexecuted:  <input type="checkbox"/> Other (specify):  		
<b>STATEMENT OF SERVICE FEES</b>		
TRAVEL	SERVICES	TOTAL
<b>DECLARATION OF SERVER</b>		
<p>I declare under penalty of perjury under the laws of the United States of America that the foregoing information contained in the Return of Service and Statement of Service Fees is true and correct.</p> <p>Executed on _____            Date _____  <i>Signature of Server</i>             _____  <i>Address of Server</i></p>		

(1) As to who may serve a summons see Rule 4 of the Federal Rules of Civil Procedure.